

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
 JULY 19, 2022  
 REGULAR SESSION 6:30 PM  
 EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time: 6:30 PM**

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	Absent	Mr. Besecker	P	Mr. Manuel	P
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\*Pastor Reindel was present virtually, but due to law changing in July 2022, he was not allowed to participate in voting, only discussions.

**BOARD PRESIDENT’S REPORT: DR. SWABB**

A. Welcome

**This meeting will be broadcasted. In person meeting will be held in Room 404.**

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Mr. Besecker; Second: Mr. Manuel

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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***MOTION PASSED 4-0  
 RESOLUTION NO 062-2022***

C. June 21, 2022 - Approval of Minutes of Regular Meeting  
Records Retention Meeting

Motion: Mrs. Brewer; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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***MOTION PASSED 4-0***

***RESOLUTION NO 063-2022***

**ADMINISTRATIVE REPORTS**

A. Mrs. Maria Brewer, Upper Valley CC update -

- August 16 - Schedule pickup & Open House
- August 17 - Juniors start
- August 18 - Seniors start

B. Mrs. Thompson, Athletic Director & Mr. Barr, MS/HS Principal –

- Football Update - 10 kids so far are committed to practice on Thursday. Several will play if enough player come out for a team

C. Mr. Joe Hurst, Superintendent –

- Construction Update - Starting on bus barn this week.
- There was a pre-bid with architect last Thursday.
- Bids will open up for projects next Thursday, July 28<sup>th</sup>.
- Meeting with architect the following Tuesday to go over bids.
- Contracts will be awarded to bidders on August 4 after the BOE meeting to approve.
- Sometime between Tuesday evening, August 2<sup>nd</sup>, and Thursday morning, August 4<sup>th</sup>, the board will need to meet to review and approve these bids.

D. Mrs. Carla Surber, Treasurer -

Working on financial statements for reporting 06/30/2022

- Successful close of business year
- Working through ESSERS money this year and putting into play in using some of this money for the track project out of general fund and paying for items from ESSERS fund.
- Number of alternates with the track project requiring work with architect to have enough in budget to get these done

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## PUBLIC PARTICIPATION - None

### FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 11). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – June 2022
2. Check Register – June 2022
3. Recommend approval of permanent/temporary appropriations.
4. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Riverside Insights	\$636.00	\$667.50
Key Behavior Services	\$0	\$437.50
Erate Funding for School Districts	\$0	\$717.34
Wilson Electronic Displays, LLC	\$0	\$270.00
Koorsen Fire & Security	\$619.11	\$837.96
Medco	\$109.20	\$119.15
Shon Schaffer	\$0	\$45.00
Erica Gaynor	\$0	\$60.00
Henry Schein	\$115.67	\$341.43
Springhill Suites	\$0	\$806.60
Kenny Adams	\$0	\$1,617.61
Jolly Technologies	\$0	\$350.00

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5. Recommend approval of Transfers and Advances for the month:  
Advanced from the General Fund to the following funds:

572-9223 Title I in the amount of	\$ 97,485.20
590-9223 Title II-A in the amount of	\$ 18,098.54
584-9223 Title IV in the amount of	\$ 10,000.00
516-9223 Title VI-B in the amount of	\$120,944.95
587-9223 Early Childhood SE in the amount of	\$ 1,039.00
300-9500 Athletics in the amount of	\$ 15,000.00
499-9122 OFCC Safety Grant in the amount of	\$ 25,000.00
599-9221 CLSD in the amount of	\$ 18,681.97
599-9921 REAP 2021 in the amount of	\$ 10,000.00
599-9122 COPS in the amount of	\$ 11,250.00

6. Recommend approval of Temporary/Permanent appropriations for necessary amendment.
7. Recommend approval to open an account with Caldwell Sutter Capital, Inc., transferring our existing account with Boenning & Scattergood, Inc.
8. Recommend approval to increase line of credit on our Shell Fleet Plus credit card to \$6,900.00.
9. Recommend approval of an engagement with Ohio Auditor of State for conversion software. Local Government Services will compile with the information provided, the annual financial statements of Bradford Exempted Village School District as of and for the fiscal year ending June 30, 2022, and issue an accountant's report thereon in accordance with Statements on Standards for Accounting, and Review Services issued by the American Institute of Certified Public Accountants.
10. Recommend approval of an application for the Water Bottle Refilling Station Grant Program provided by the Ohio Environmental Protection Agency for \$10,000.00 maximum.
11. Recommend acceptance of a donation in the amount of \$2,000.00 for the Class of 2025 for Strawberry Festival trash cleanup.

Motion: Mr. Manuel; Second: Mrs. Brewer

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Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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***MOTION PASSED 4-0***  
***RESOLUTION NO 064-2022***

**OLD BUSINESS - None**

**NEW BUSINESS**

*Consent Items (items 1 through 18). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment:

A. Employment -

Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2022-2023 school year:

- Jamie Hocker** - 8th Grade Girls Volleyball Coach
- Destiny Otte** - JH Football Cheerleading Coach  
JH Basketball Cheerleading Coach
- Wilbur Sturwold** - Head Varsity Baseball Coach
- Nevin Hurst** - Volunteer Cross Country Coach

Classified Personnel - One (1) Year Substitute Contract for the 2022-2023 school year:

- Sherry Rader** - Substitute Bus Driver

Certified Personnel - One (1) Year Contract for the 2022-2023 school year:

- Seth Meyer** - MS/HS Science Teacher

B. Resignations -

- Nicole Hackett** - Title I Reading Teacher effective immediately
- Marcus Calvert** - MS/HS Science Teacher

2. Recommend approving a contract with Direct Energy Business Marketing, LLC d/b/a Direct Energy Business for the delivery period of 7/1/2023-6/30/2025 for the purchase price of NYMEX minus \$.03/Dth July 2023-June 2024 & NYMEX plus \$.01/Dth July 2024-June 2025.

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3. Recommend approval of Jump Start Program for incoming Kindergarten and Beginninggarten from August 1-4, 2022.
4. Recommend approval of no more than three Bradford teachers at \$20/hour for the following hours in the event that the Jump Start Program for Kindergarten and Beginninggarten are approved:

<b>Jessica Ridout</b>	- 5 hours for 4 days
<b>Ashley Fry</b>	- 5 hours for 4 days
<b>Brittney Clark</b>	- 2-½ hours for 4 days
5. Recommend approval of a contract (if needed) with Ansonia Local Schools to transport Bradford student (s) to Franklin Monroe Junior High School. The cost to transport the student(s) will be evenly divided between Ansonia Local Schools, Bradford Exempted Village School District, and Mississinawa Valley Local Schools. The cost to run the route is \$80.00 per day or \$1,600.00 per month from Bradford to Franklin Monroe. Each district will share the cost with Bradford Exempted Village School District paying Ansonia Local Schools \$533.33 per month for transportation services.
6. Recommend approval of an agreement between Bradford Exempted Village School District and Council on Rural Service Programs, Inc. to provide a joint preschool program with the use of one classroom. The school district will provide the space, utilities, telephone line extension, internal connection, and building maintenance (repairs) at no cost to CORS during the term of this agreement, August 8, 2022 through May 26, 2023.
7. Recommend approval of a contract with PaySchools for Free or Reduced Meal Application Tracking software for the 2022-2023 school year in the amount of \$2,005.00.
8. Recommend changing the substitute teacher license requirements per the Ohio Department of Education requirements and the Darke County ESC guidelines beginning the 2022-2023 school year as allowed by Ohio Statute.
9. Recommend that the Board of Education provide 50% of Medical Insurance for all Bus Drivers contracted for 4 hours per day and hired on or after July 1, 2022. Present Regular Bus Drivers contracted for four hours per day are grandfathered with coverage under the previous policy .
10. Recommend approval of a contract with Collins Writing for teacher professional development during the 2022-2023 school year not to exceed \$12,095. This will be paid using grant funds from either the Martha Holding Jennings or ESSERs
11. Recommend utilizing a grant from the Darke County Health Department to compensate Nurse, **Moniqua Skinner**, for additional hours worked for her direct contact with the Darke County General Health District in public health case management of COVID19 in the amount of \$1070.10.

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12. Recommend approval of the technology repair fees for the 2022-2023 school year:
- Broken or damaged screen replacement - \$50.00
  - Broken or damaged keyboards - \$50.00
  - Replacement cost for Chromebook and/or charger at current fair market value as set by District Administration
  - All other repairs at replacement cost plus labor

13. Recommend approval for gate admission for athletics as set by WOAC, along with additional district set passes as attached:

Ticket/pass prices	
Varsity	- \$7.00
Varsity Football	- \$7.00
Junior Varsity Only	-\$5.00
Freshman Only	- \$5.00
Middle School	- \$5.00
Middle School Tourney	- \$5.00

Individual Adult Pass per person - \$85.00  
 Student Pass - \$25.00 (all students BG-12 will need pass)  
 Bradford Senior (60+) - Free if live in District (must come in to get pass)  
 (\$25.00 if live out of District)

14. Recommend approval of the use of Bradford Board of Education bus(es) including driver(s) during the community event sponsored by Summer Smiles, Inc. This is for transporting predominantly Bradford students on Friday, August 3, 2022, to and from Chenoweth Trails located at 440 Greenville-Nashville Road, Greenville, Ohio, which is owned and operated by the Matt Light Foundation. Fees associated with fuel, bus maintenance, and drivers will be incurred by the Bradford Exempted Village School District as an exception to school board policy 8651.

15. Recommend approval for the Golf Team to travel out-of-state to Union City, Indiana on 8/16/22 for a golf tournament, departing at 6:45am and returning at 1pm.

16. Recommend approval for tuition reimbursement for **Wanda Roberts** in the amount of \$1,047.00, for the following course studies:

D036 - Focus on Professional Policies - 3 Credit Hours  
 D034 - System Management - 3 Credit Hours  
 D035 - Educational Inquiry - 3 Credit Hours

17. Recommend approval of a contract with Spirit Medical Transport, LLC to provide transportation services to students in Darke County. The cost of these services will be \$1,072.50/month per student.

18. Recommend approval of a contract with Darke County ESC for contracted services of a hearing interpreter for a total of \$73,709.00 for the 2022-2023 school year.

END OF CONSENT AGENDA

**WHEREAS** this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

**WHEREAS** this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

Motion: Mr. Besecker; Second: Mr. Manuel

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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**MOTION PASSED 4-0**  
**RESOLUTION NO 065-2022**

19. Recommend approval of a Memorandum of Understanding with the Bradford Education Association concerning Article XIX B.1.

Motion: Mrs. Brewer; Second: Mr. Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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**MOTION PASSED 4-0**  
**RESOLUTION NO 066-2022**



20. Recommend approval of employing **Shon Schaffer** as a full-time bus driver for the 2022-2023 school year.

Motion: Mrs. Brewer; Second: Mr. Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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***MOTION PASSED 4-0  
RESOLUTION NO 067-2022***

**ENTER EXECUTIVE SESSION (IF NECESSARY)**

(G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

(G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

(G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

(G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

(G) (5) Matters required to be kept confidential by federal law or rules or state statutes

(G) (6) Specialized details of off security arrangements

Motion: Mr. Manuel; Second: Mrs. Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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***MOTION PASSED 4-0  
RESOLUTION NO 068-2022***

ENTER EXECUTIVE SESSION at: 7:02 PM

EXIT EXECUTIVE SESSION at: 8:11 PM

ADJOURNMENT

Motion: Mrs. Brewer; Second: Mr. Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	---	Mr. Besecker	I	Mr. Manuel	I
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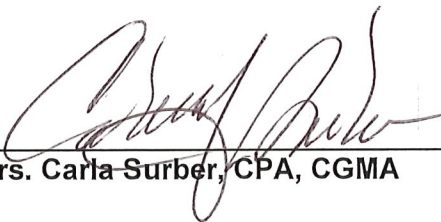
**MOTION PASSED 4-0**

Time: 8:12 PM



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Dr. Scott Swabb



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Mrs. Carla Surber, CPA, CGMA